

Production Policies

The Ballet and Modern Dance Programs share the Marriott Center for Dance's Hayes Christensen Theatre for faculty and student performances. Ballet performances include Utah Ballet, Ballet Showcase, senior choreography concerts, Character Dance Ensemble, and a Jazz Dance concert. In addition to these formal concerts, there are numerous informal showings and other performances scheduled in the department's studio theater throughout the year.

Because of the number of performances presented each semester, it is very easy for a student to become over committed. While performances are an integral part of student preparation, they do not take priority over regular course work. Students should make performance commitments with care so they do not jeopardize their academic standing.

Theater, Production, Costume Regulations

- Use of the Hayes Christensen Theatre is subject to approval and must be scheduled through the MCD technical director's office.
- Only authorized personnel may open the control booth and video equipment storage room.
- All press releases, programs, and posters must have the approval of the Program Head.
- Posters must be stamped by ASUU (in the Union Building) prior to campus posting.
- Student choreographers are responsible for the purchase and construction of all sets and costumes used in their dances. Students may use certain costumes from the storage racks with approval of the costume supervisor. Fines may be assessed for borrowed costumes not returned in a timely manner as outlined by the Costume Shop.
- Costume fittings for dancers cast in Utah Ballet and Character Dance Ensemble performances will be posted on the production board on the main level of the MCD each week. If you are cast in one of these performances, it is your responsibility to check for announcements daily.
- General costume information:
 - Please be on time for fittings, the costume shop operates on a very tight timeline to create and fit costumes for multiple performances in both departments. If you miss more than one scheduled appointment in the costume shop (or neglect to make an appointment after the announcement is posted) your grade will be lowered.
 - NO smoking, eating, or drinking (except water) while in costume.
 - For more information regarding costumes, see costume supervisor.

General theater and production information:

- No food or drink backstage or in the seating area of the theater.
- No smoking.
- Dancers in costume are not allowed in the seating area or lobby.
- No visitors allowed backstage—no exceptions. (Make arrangements to have family and friends meet in the lobby after performances.)

- o Do not touch anything that is not assigned to you as a prop.
- o Check the callboard daily for production schedules and changes.
- o You are responsible for all articles brought backstage, such as warmers, slippers, and costumes.
- o You must personally sign in at least 90 minutes before curtain.
- o Discuss all problems, questions, and concerns with the stage manager.
- o The stage manager has complete authority during production.
- o ALL calls are mandatory unless prior written approval is given and the approved by the Production director.

Performance Conflicts with Other Classes

Occasionally a student will be required to perform at a time that conflicts with another class in which the student is enrolled. (E.g., Thursday evening performances at 5:30 p.m. for Utah Ballet, when the student might have a night class that evening outside of the Program.) The Director will provide any student in need with a letter confirming that the student is required to be at this performance, a university sanctioned activity. All students must check the performance schedule and inform instructors outside the Ballet Program of any known conflicts, providing them with this documentation. It is the student's responsibility to provide this information to her/his other instructors at least two (2) weeks before the performance dates. Earlier notice – at the beginning of the semester – is ideal.

If these steps are followed, the student will be permitted to make up any assignments missed as the University's Attendance Requirements permit students to make up missed work with they must be absent due to "officially sanctioned University activities." See University regulation 6-100 (III)(O) <http://www.regulations.utah.edu/academics/6-100.html>